FAR NORTH COAST BRANCH

ASSESSMENT EVIDENCE CHECKLIST 2026 / 2027 SEASON

Club Run Courses (Assessing App)

COURSE: _____ **CLUB:** _____

ASSESSING App ID # (s) : _____ **DATES:** _____

CLUB REPRESENTATIVE(S): _____

NUMBER OF PARTICIPANTS: _____

***Please upload below SCANNED COMPLETED paperwork to your Club's SharePoint Branch folder with FNC* Branch Education Awards within 14 days of assessment date** and then email edu.awards@surflifesavingfnc.com *advising of same. Thank you.*

Assessing App Resources Checklist (All loaded into the Club SharePoint Branch folder)

- ☐ Assessment Portfolio (In alphabetical order of participants. One per participant)
- ☐ Training Course Report (Including attendance Record)
- ☐ Pre-Qualification Swim Time Sheet (group or single)
- ☐ All Water Safety Risk Assessment(s) (In date order)
- ☐ Assessing App Resources Checklist (All loaded into the Club SharePoint Branch folder & as per Assessing App requirements)

Facilitators / Assessors to sign the following:

I confirm that I have sighted all required paperwork listed above and that it is complete.

Facilitator / Assessor(s) name & signature: _____ **Date:** _____

Please note that paperwork cannot be processed until it is completed correctly. It will be returned for completion.

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